



**HARALSON COUNTY BOARD OF COMMISSIONERS
MARCH 16, 2020
EMERGENCY MEETING MINUTES**

Chairman Ridley called the Emergency Meeting of the Haralson County Board of Commissioners to order. Commissioner Brown offered the Invocation and the Board led the Pledge of Allegiance. Commissioners Tarpley, Brown and Budde were in attendance. Attorney David Mecklin was also present.

Waive the reading of previous meeting minutes

Commissioner Budde motioned to waive the reading of the March 3, 2020 meeting minutes until the next regular meeting. Commissioner Brown seconded and the motion carried 4-0.

Approval of Agenda

Chairman Ridley stated that the board could only discuss the item on the agenda. The reason for calling an emergency meeting.

Commissioner Budde motioned to approve the agenda as written. Commissioner Tarpley seconded and the motion carried unanimously.

Item #1 – Continuing Operations of the Haralson County Government offices during COVID19 Pandemic

Chairman Ridley stated that we are navigating new territory and need to decide how to run the county during this pandemic. He stated that he had already closed the Recreation and Senior Center to the public. His recommendation on the other offices are to close the lobbies to the public and conduct business by phone, email, or appointment only. The state judicial system has put in orders for the running of the court systems. The sheriff has closed the jail to all visitation and will not be sending the work details or inmates out at this time.

A detailed discussion followed during which the board considered several options for continuing operations. Following are the procedures that will be followed.

**HARALSON COUNTY BOARD OF COMMISSIONERS
EMERGENCY PROCEDURES REGARDING COVID 19
MARCH 16, 2020**

TIER 1 (Effective immediately)

Restrict public access to all county offices. Appointments for essential business only. Handle as much county business by phone, email, etc. as possible.

Employees still report to work as usual.

Recreation/Senior Center completely closed to public.

All events at the community centers cancelled effective immediately.

Courthouse use only 1 point of entry for everyone. Essential Business only. Recommend offices only see the public by appointment. Further direction will come from Judge Lim regarding the

courthouse. Court Security will begin taking the temperature of everyone (employees and public) prior to being allowed into courthouse. This will begin as soon as equipment is acquired.

Employees driving county vehicles are not allowed to stop at grocery stores, convenience stores, etc. while driving a county vehicle except for public safety.

Phone numbers for all county offices will be placed on the doors to all county facilities.

Tier 2 (will be enacted if someone in Haralson is diagnosed with COVID19)

Non-essential employees will only report to work on a reduced/staggered schedule determined by department head or elected officials of whose department they are employed.

Schedule will be staggered so that employees will rotate work.

Temperatures will be taken of EVERYONE entering every office.

Tier 3 (If a county employee is diagnosed with COVID19)

County Offices closed. Employees will work individually on a rotating schedule determined by department head or elected official.

Regular pay will continue.

Quarantine at the gymnasium will be an option at this time.

These are subject to change as state/federal guidelines change

Chairman Ridley motioned to approve the Emergency Procedures. Commissioner Tarpley seconded and the motion carried 4-0.

Chairman Ridley motioned to cancel the March 17, 2020 Work Session. Commissioner Budde seconded and the motion carried 4-0.

Chairman Ridley motioned to prepare for Conference Call Meetings in the future. Commissioner Brown seconded and the motion carried 4-0.

Commissioner Budde motioned to adjourn. Commissioner Tarpley seconded and the motion carried 4-0.

Submitted by Alison Palmer
Certified County Clerk